



# Southern Lehigh School District

## Board of School Directors Meeting

May 26, 2009

The second monthly meeting of the Board of School Directors of the School District of Southern Lehigh was held at 7:33 p.m. on the above date (May 26, 2009) at Southern Lehigh High School, Center Valley, PA.

**PRESENT:** Auteri, Dimmig, Eddinger, Gunkle, Hayes, Miracle, Quigley, Schubert  
**ABSENT:** Stelts  
**OTHERS:** Liberati, Christman, Snell, Guerriere, Bartholomew, Kennedy, Engler, Takacs, Lewis, Jordan, Bergey, Zuk, Donahue, Limpar, Harakal, and approximately 23 other members of the community.

### **OPENING PROCEDURES**

Mrs. Gunkle led the Board and others attending the meeting in the Pledge of Allegiance to the Flag.

### **APPROVAL OF MINUTES**

**MOVED BY** Auteri and **2<sup>ND</sup> BY** Miracle to approve the minutes of the May 11, 2009 meeting as copied and distributed to all Board members.

**VOICE VOTE: "YES" – Unanimous – Motion Carried**  
**ABSENT: Stelts**

### **PRESENTATION**

Mr. Don Snyder, President of Lehigh Carbon Community College, introduced Zachary Galluppi, a LCCC Honors Program student, who spoke about the honors program.

Mr. Galluppi said that he was a 2007 graduate of Southern Lehigh, has 2 associates degrees from LCCC, will be pursuing a 3<sup>rd</sup> degree, and has completed 5 honors projects. The honors program at LCCC currently has 20 students a year that receive full scholarships. The purpose of the honors program is to motivate students to achieve more through courses taught at a higher level. Students must apply and be interviewed to enter the program. He encouraged students to apply for the honors program.

### **VISITORS**

See visitor's comments under "Curriculum/Student and Staff Activities"

### **CONSENT AGENDA**

**MOVED BY** Miracle and **2<sup>ND</sup> BY** Quigley to approve the **CONSENT AGENDA** items as follows -

Approve the bills list dated May 26, 2009 showing paid bills in the amount of \$58,488.01 and bills to be paid in the amount of \$460,718.09 for a total amount of \$519,206.10 for the General Fund, and bills to be paid in the amount of \$1,373,031.78 for the Construction Fund;

Approve a salary step adjustment for the following staff, effective September 1, 2009 -

Alison Kaplan, 4<sup>th</sup> Grade Teacher, Liberty Bell Elementary School, Bachelor's to Bachelor's +15

Bradley Siesko, Mathematics Teacher, High School, Master's to Master's +15

Nicholas Weaver, 4<sup>th</sup> Grade Teacher, Lower Milford Elementary School, Bachelor's to Bachelor's +15

Tara Walter, 2nd Grade Teacher, Hopewell Elementary School, Master's to Master's +15;

Minutes of  
5/11/09

Approval of  
Bills

Approve  
salary step  
adjustment,  
effective  
9/1/09-  
Kaplan,  
Siesko,  
Weaver,  
Walter

Approve support staff- Miller, Weiss, Hart, Fluck, Miller, Stauffer

Approve the following support staff -

Jeffery Miller, Lead Custodian, 2<sup>nd</sup> Shift High School, effective May 27, 2009, at an hourly rate of \$16.58. Mr. Miller will fill the position created by the promotion of Joanne Stevenson to Head Custodian, Lower Milford Elementary.

Mary Weiss, Full Time Custodian, at an hourly rate of \$16.33, effective date to be determined. Ms. Weiss will fill the vacancy created by the promotion of Jeffery Miller to Lead Custodian, 2<sup>nd</sup> Shift, High School.

Joshua Hart, Full Time Custodian, at an hourly rate of \$16.33, effective May 27, 2009. This is a newly budgeted position due to the opening of the Intermediate School.

Robert Fluck, Full Time Custodian, at an hourly rate of \$16.33, effective date to be determined. This is a newly budgeted position due to the opening of the Intermediate School.

David Miller, Full Time Custodian, at an hourly rate of \$16.33, effective date to be determined. This is a newly budgeted position due to the opening of the Intermediate School.

Terrence Stauffer, Full Time Custodian, at an hourly rate of \$16.33, effective date to be determined. This is a newly budgeted position due to the opening of the Intermediate School;

Approve unpaid leave- Kelly

Approve unpaid leave for the following staff -

Heidi Kelly, Custodian, High School, on Friday, May 22, 2009, Wednesday, May 27, 2009, Friday, July 3, 2009, and Monday, July 6, 2009 to Friday, July 10, 2009;

Approve FMLA-Nelson

Approve FMLA leave of the following staff -

Laura Nelson, 7-hour (1:1) Instructional Assistant, Lower Milford Elementary, beginning Wednesday, May 6, 2009 for the remainder of the 2008-2009 school year;

Approve coaches for the 2009-2010 school year (stipend amounts may change effective 9/1/09 dependent upon the collective bargaining process)- Dellegrotti, West, Jr., West, Sr., Strong, Searfoss, Roncolato, Dreves, Koch, Nevill, Greenawald, Drabenstott, Latza, Toman, Fanger, Bleiler, Fisher, Daley, Wied, Feifel

Approve the appointment of the following coaches for the 2009-2010 school year. (*The current stipend amounts may change effective September 1, 2009 dependent upon the collective bargaining process.*) -

<u>Megan Dellegrotti</u>	Head Girls' Basketball	\$7,628
<u>Donald West, Jr.</u>	Head Girls' Volleyball	\$3,908
<u>Donald West, Sr.</u>	Assistant Girls' Volleyball	\$2,349
<u>Cotie Strong</u>	Assistant Cross Country	\$2,981
<u>Adrienne Searfoss</u>	Head Field Hockey	\$5,810
<u>Douglas Roncolato</u>	Assistant Boys' Soccer	\$3,497
<u>Richard Dreves</u> (shared position)	Assistant Boys' Soccer	\$1,748.50
<u>Rodney Koch</u> (shared position)	Assistant Boys' Soccer	\$1,748.50
<u>Terrence Nevill</u>	Head Boys' Soccer	\$5,810
<u>Matthew Greenawald</u>	Head Golf	\$4,511
<u>Andraea Drabenstott</u>	Head Boys' Tennis	\$4,337
<u>Randy Latza</u>	Head Cross Country	\$4,968
<u>John Toman</u>	Head Football	\$9,095
<u>Carl Fanger</u>	Assistant Football	\$5,456
<u>Derek Bleiler</u>	Assistant Football	\$5,456
<u>Jeffrey Fisher</u> (shared position)	Assistant Football	\$2,728
<u>Matthew Daley</u> (shared position)	Assistant Football	\$2,728
<u>Kenneth Wied</u>	Assistant Football	\$5,456
<u>Michael Feifel</u>	Assistant Football	\$5,456;

Approve the following staff for the Liberty Trails Program scheduled from June 29, 2009 through July 17, 2009 (*excluding July 3, 2009*) -

Kathleen Kale, Field Leader/Teacher Instructor, at a stipend of \$575.38 per week, plus an additional Field Leader stipend of \$809.64.

Lisa Lowry, Field Leader/Teacher Instructor, at a stipend of \$575.38 per week, plus an additional Field Leader stipend of \$809.64.

David Kohler, Teacher Instructor, at a stipend of \$575.38 per week.

David LeBourgeois, Teacher Instructor, at a stipend of \$575.38 per week.

Approve staff  
for the Liberty  
Trails  
Program-Kale,  
Lowry, Kohler,  
LeBourgeois

**VOICE VOTE: "YES" – Unanimous – Motion Carried**  
**ABSENT: Stelts**

### **CURRICULUM/STUDENT AND STAFF ACTIVITIES**

Mr. Zuk, Dr. Donahue, and Ms. Limpar reported on student and staff activities at the High School, Middle School, and the elementary schools.

Mr. Zuk reported on the 2009 FREDDY Awards recipients for the High School's musical performance of *West Side Story* -

- Outstanding performance by a featured dancer – Genevieve Gillespie
- Outstanding chorus
- Outstanding achievement in scenery
- Outstanding choreography
- Outstanding overall production of a musical
- DeSales University Scholarship – Anna Newman
- Muhlenberg College Scholarship – Sean Vanin

Dr. Donahue reported on the following -

- 5/5/09 MS Spring Vocal Concert was held
- 5/8 & 5/9 Alice in Wonderland was performed at the MS
- 5/14/09 Kit and Kaboodle Assembly for 6<sup>th</sup> & 7<sup>th</sup> grade students
- 5/14/09 Orchestra Concert at MS
- 5/18/09 National Junior Honor Society Induction Ceremony and reception
- 5/19/09 MS Band Concert held (Cadet, Concert and Jazz Band)
- 6/5/09 8<sup>th</sup> Grade Luau (5-8PM)

Ms. Limpar reported on the following -

- Field Days are occurring at HW, LB and LM. Team building activities, competitions, and many parent volunteers assist on these days.
- End of Year Assessments are occurring at all grade levels K-5.
- DIBELS testing has taken place which provides us individual benchmark skills in reading.
- SLEF assembly: "Unique Game show" was enjoyed by all students... topics covered in game show format included grade level curriculum questions.
- Elementary Band and orchestra concert under the direction of Miss Vera Marsten was well attended.
- Tomorrow is the K-12 songfest at the HS @ 7 PM.

### **VISITORS**

Natalie Holland asked when an update will be given on languages at Southern Lehigh. Mr. Liberati responded that this topic will be discussed during the Board meeting.

Kathy Mosa spoke in support of foreign languages.

Denise Walkowicz spoke in favor of keeping German language.

Susan Martin asked what the schedule will be for Middle School instrumental program. Mr. Liberati explained the Middle School instrumental program scheduling. He said that it is geared so that students will not be pulled out of core subject classes.

Approve student trip-SL Technology Student Association-Denver, CO

**MOVED BY** Miracle and **2<sup>ND</sup> BY** Auteri to approve the following student trip request -

*Southern Lehigh Technology Student Association* to attend the National TSA State Conference, Denver, CO from June 28, 2009 to July 2, 2009.

**VOICE VOTE: "YES" – Unanimous – Motion Carried**  
**ABSENT: Stelts**

Approve the Standing Orders for School Nurses for the 2009-2010 school year

**MOVED BY** Miracle and **2<sup>ND</sup> BY** Auteri to approve the Standing Orders for School Nurses for the 2009-2010 school year. The Standing Orders have been pre-approved by the District's physician, Douglas Shoenberger, M.D.

**VOICE VOTE: "YES" – Unanimous – Motion Carried**  
**ABSENT: Stelts**

### **BUSINESS AND FINANCE**

Approve Investment of Funds

**MOVED BY** Miracle and **2<sup>ND</sup> BY** Quigley to approve the Investment of Funds as attached.

**VOICE VOTE: "YES" – Unanimous – Motion Carried**  
**ABSENT: Stelts**

Approve appointment of James A. Bartholomew, Esq. as District Solicitor for the 2009-2010 school year

**MOVED BY** Auteri and **2<sup>ND</sup> BY** Miracle to approve appointment of James A. Bartholomew, Esq. as District Solicitor for the 2009-2010 school year, pursuant to the enclosed communication from Attorney Bartholomew.

**VOICE VOTE: "YES" – All but Quigley**  
**"NO" – Quigley - Motion Carried**  
**ABSENT: Stelts**

Approve appointment of Sweet, Stevens, Katz and Williams LLP as Special Counsel for the District for the 2009-2010 school year

**MOVED BY** Miracle and **2<sup>ND</sup> BY** Auteri to approve appointment of Sweet, Stevens, Katz and Williams LLP as Special Counsel for the District for the 2009-2010 school year, pursuant to the enclosed communication from Attorney Katz.

**VOICE VOTE: "YES" – Unanimous – Motion Carried**  
**ABSENT: Stelts**

Approve refund-Yeagle

**MOVED BY** Miracle and **2<sup>ND</sup> BY** Auteri to approve the refund of \$1,356.59 to John & Terree O. Yeagle, property owners of 4025 Peach Lane, Zionsville, PA, Parcel ID# 13 640117538312 1. The refund is attributable to an assessment appeal by court order.

**VOICE VOTE: "YES" – Unanimous – Motion Carried**  
**ABSENT: Stelts**

### **SUPPORT SERVICES**

Approve extension of the licensed operation services for wastewater & water treatment at LM Elementary under existing contract with Applied Water Management

**MOVED BY** Miracle and **2<sup>ND</sup> BY** Auteri to approve extension of the licensed operation services for wastewater and water treatment at Lower Milford Elementary under the existing contract with Applied Water Management, 453 Boot Road, Downingtown, PA 19335; the fixed monthly fee will increase from \$1,545.00 to \$1,588.26 for the period July 1, 2009 to June 30, 2011.

**VOICE VOTE: "YES" – Unanimous – Motion Carried**  
**ABSENT: Stelts**

Approve resolution authorizing submission of the Mandate Waiver Application for the purchase of natural gas

**MOVED BY** Miracle and **2<sup>ND</sup> BY** Auteri to approve the enclosed resolution authorizing submission of the Mandate Waiver Application, dated May 11, 2009, for the purchase of natural gas for the period July 1, 2009 to June 30, 2010, with the provision for annual extensions. A copy of the Mandate Waiver Application, including the Form of Contract to be entered into with Compass Energy Gas Services, LLC, 1200 Smith Street, Suite 900,

Houston, TX 77002; if the waiver application is approved, is enclosed for the Board's information.

**VOICE VOTE: "YES" – Unanimous – Motion Carried**  
**ABSENT: Stelts**

**MOVED BY** Miracle and **2<sup>ND</sup> BY** Auteri to approve the enclosed contract with T.G.W. Corporation, PO Box 38, 50 Spruce Street, Pine Grove, PA 17963 for the 2009 Administration Building Roof Replacement. Bid award was approved at the April 27, 2009 School Board Meeting. The contract did not appear as part of the bid packet at the time of award.

Approve contract with T.G.W. Corporation for the 2009 Administration Building Roof Replacement

**VOICE VOTE: "YES" – Unanimous – Motion Carried**  
**ABSENT: Stelts**

**MOVED BY** Miracle and **2<sup>ND</sup> BY** Auteri to approve the enclosed contract with Alan Kunsman Roofing & Siding, Inc., 203 Washington Street, Freemansburg, PA 18017 for the 2009 Liberty Bell roof replacement. Bid award was approved at the April 27, 2009 School Board Meeting. The contract did not appear as part of the bid packet at the time of award.

Approve contract with Alan Kunsman Roofing & Siding, Inc. for the 2009 Liberty Bell roof replacement

**VOICE VOTE: "YES" – Unanimous – Motion Carried**  
**ABSENT: Stelts**

**MOVED BY** Miracle and **2<sup>ND</sup> BY** Auteri to award the rebid for a *3M library security system* for the Intermediate School to Demco, Inc., 4810 Forest Run Road, Madison, WI 53704 in the amount of \$15,293.00.

Award the rebid for a 3M security system for the Intermediate School to Demco, Inc.

**VOICE VOTE: "YES" – Unanimous – Motion Carried**  
**ABSENT: Stelts**

**MOVED BY** Miracle and **2<sup>ND</sup> BY** Auteri to award the rebid 2-09 for *music educational equipment* to Casio-Interstate Music Company, 13819 W. National Avenue, New Berlin, WI 53151 in the amount of \$12,180.02.

Award the rebid 2-09 for music educational equipment to Casio-Interstate Music Company

**VOICE VOTE: "YES" – Unanimous – Motion Carried**  
**ABSENT: Stelts**

**MOVED BY** Miracle and **2<sup>ND</sup> BY** Auteri to not award the rebid 1-09 for *physical education equipment*. The one bid received, addressed less than 20% of the specified material. After two formal bid attempts, we believe we have made more than a good faith effort to obtain competitive bids. We have received one written proposal encompassing the entire scope of material at a cost less than the \$10,000.00 bidding threshold. It is our plan to order the instructional material using this written proposal as a basis.

SLSD will not award the rebid 1-09 for physical education equipment

**VOICE VOTE: "YES" – Unanimous – Motion Carried**  
**ABSENT: Stelts**

**MOVED BY** Miracle and **2<sup>ND</sup> BY** Auteri to approve award of the Ground Equipment Bid #090519 in the amount of \$22,220.00 to Sterner's Company, 864 West End Blvd., Quakertown, PA 18951, for a 60" and 72" zero turn mower with hydraulic deck.

Approve award of the Ground Equipment Bid #090519 to Sterner's Company

**VOICE VOTE: "YES" – Unanimous – Motion Carried**  
**ABSENT: Stelts**

## **PERSONNEL**

**MOVED BY** Miracle and **2<sup>ND</sup> BY** Auteri to approve the following staff -

Approve staff-Feinberg

Arthur Feinberg, Long Term Substitute (Category E) – School Psychologist, Liberty Bell Elementary School, at Master's, Step 14, an annual salary of \$71,926 (pro-rated) effective September 8, 2009. Mr. Feinberg will be providing approximately 90 days of service from start date through January 2010. As such, his salary for this time would be approximately \$35,963.00. (Salary changes may occur dependent upon the results of ongoing negotiations.) Mr. Feinberg will fill the temporary vacancy during Michelle Conrad's leave of absence. This temporary hire is being performed on an emergency basis due to an absence of applications.

**VOICE VOTE: "YES" – Unanimous – Motion Carried**  
**ABSENT: Stelts**

## **REPORTS**

### Facilities Committee

Mr. Miracle reported on the following -

- Bleacher Update: Breaking ground the first week of June, 2009. Tentative completion date is the second week of August.
- Schedule status of Intermediate School Construction: substantial completion date is June 18, 2009. Fit-out starts on June 22, 2009.
- Mr. Breslin wrote letter reminding Penn Contractors of substantial completion date – "I am keeping the pressure on."
- The township has scheduled their occupancy inspection for June 4<sup>th</sup>.
- Storm drainage & retention pond – we requested an estimate from Penn Contractors / Semmel for three possible scenarios to fix the retention pond, they only submitted a price for one option at \$37,000. There is erosion that is occurring (not due to the Intermediate School) but needs to be resolved. We would like to tie this in with the necessary repair.
- \$80,000 was received from Willow Creek Letter of Credit as restitution for monies lost due to breaking the fuel bid contract in the Fall of 2008. T. Bergey pursued the issue with Willow Creek's legal department. The District may still owe money to the bankruptcy of Willow Creek for unpaid diesel fuel invoices from the Fall of 2008.
- Liberty Bell Elementary – HVAC: Two Kindergarten rooms & Library are warm and humid. G. Donovan Architects were hired to assess the situation; they found that the way the units were installed, fresh air can not be brought into building. New units must be installed. Costs: Architect = \$10,950. Repair costs = approx. \$70,000.

**MOVED BY** Miracle and **2<sup>ND</sup> BY** Auteri to award Penn Builders, Inc. the contract for \$36,739 to correct the erosion problem leading to the retention basin that will be funded by the contingency money that is included in the Intermediate School Construction project.

**VOICE VOTE: "YES" – Unanimous – Motion Carried**  
**ABSENT: Stelts**

### Superintendent's Report

Mr. Liberati's report contained the following –

- A transportation report with a letter that was sent to 55 families (60 students) where it became necessary to have elementary children attend the school nearest their residence causing them to be reassigned to a new elementary school. This was the result of the need to change the current transportation routing to accommodate the addition of the new Intermediate School. This was accomplished by maximizing efficiencies (bus loads and ride times), balancing class sizes and minimizing additional cost to taxpayers. A transportation committee was formed and an outside consultant was hired to assist with meeting these goals. These changes reduced the number of new buses by 3 at an annual savings of \$50,000 per bus.
- A request for Sue Knoll to enroll in School Business Leadership program at Wilkes University, for which she is entitled to under Act 93 Agreement.

Mr. Bergey reported that monthly meetings with Upper Saucon Township on the Intermediate School construction project have been very fruitful. Everything is running smoothly.

Mr. Miracle reported that the Board will take a tour of the Intermediate School this Saturday at 9:00 a.m.

There was Board discussion on the following –

- Cost containment in the 2009-2010 budget
- Raised class sizes
- Re-deployed teachers
- Offering virtual German in the Middle School thru Blended Schools, or hire a German teacher

Award Penn Builders, Inc. the contract to correct the erosion problem leading to the retention basin

- Hire a 9<sup>th</sup> grade German teacher for 1 year (short term)
- Offer social studies and science for Spanish Immersion in 6<sup>th</sup> grade (long term)

**MOVED BY** Schubert and **2<sup>ND</sup> BY** Gunkle to direct the Superintendent to reinstate German in 9<sup>th</sup> grade for the 2009-2010 school year, with no guarantees for future years.

Motion defeated to direct the Superintendent to reinstate German in 9<sup>th</sup> grade for the 2009-2010 school year

**VOICE VOTE:** “YES” –Schubert, Gunkle  
 “NO” – All but Schubert & Gunkle - Motion Defeated  
**ABSENT:** Stelts

**MOVED BY** Quigley and **2<sup>ND</sup> BY** Dimmig to offer virtual German in the Middle School if a virtual teacher is available.

Motion defeated to offer virtual German in the MS if a virtual teacher is available

**VOICE VOTE:** “YES” – Quigley, Hayes, Dimmig  
 “NO” – Eddinger, Auteri, Miracle, Schubert, Gunkle –  
 Motion Defeated  
**ABSENT:** Stelts

**MOVED BY** Schubert and **2<sup>ND</sup> BY** Auteri to hire a Spanish speaking teacher for 6<sup>th</sup> grade to teach social studies and science in both Spanish and English.

Motion defeated to hire a Spanish speaking teacher for 6<sup>th</sup> grade to teach social studies and science in both Spanish and English

**VOICE VOTE:** “YES” – Hayes, Auteri, Schubert, Gunkle  
 “NO” – Quigley, Eddinger, Miracle, Dimmig - Motion Defeated  
**ABSENT:** Stelts

Strategic Plan Report

Mrs. Christman’s report included the following –

- The last of the plans... Educational Technology was approved by PDE on March 16, 2009.
- AP – 2: Participated in Tech Wizards and Tech Wizards Junior Program. (elementary and MS)
- AP – 8: Video conferencing equipment has been introduced and is available in every school building promoting teacher access. Multiple conferences (many through MAGPI) have occurred this year as a result. One of the lasts- Miss Kale’s class participated in “Where in PA?”
- IC-1: Video-on-demand being populated with student/ classroom-made videos
- IC-4: MS Teacher selected as one of 4 for University of Penn- MAGPI Global Studies Team
- IC-8: Wireless network upgrades being made district-wide

**OLD BUSINESS**

**MOVED BY** Auteri and **2<sup>ND</sup> BY** Miracle to approve a second and final reading of the following policies -

Approve second and final reading of policy #121, #338, #438, #814

- |      |   |
|------|---|
| #121 | Programs: <i>Field Trips</i>                      |
| #338 | Administrative Employees: <i>Sabbatical Leave</i> |
| #438 | Professional Employees: <i>Sabbatical Leave</i>   |
| #814 | Operations: <i>Copyright</i>                      |

**VOICE VOTE:** “YES” – Unanimous – Motion Carried  
**ABSENT:** Stelts

**NEW BUSINESS**

**MOVED BY** Quigley and **2<sup>ND</sup> BY** Schubert to approve the enclosed agreement with the Lehigh County Emergency Services Agency to use the Southern Lehigh School District facilities as a mass care center and/or point of distribution during disasters or pandemic incidents.

Approve agreement with the Lehigh County Emergency Services Agency to use SLSD facilities as a mass care center and/or point of distribution during disasters or pandemic incidents

**VOICE VOTE:** “YES” – Unanimous – Motion Carried  
**ABSENT:** Stelts

**VISITORS**

Natalie Holland encouraged virtual German in the High School. There was Board discussion. She also spoke in favor of 7 contact periods in 6<sup>th</sup> grade for Spanish Immersion.

Drew Walkowicz and Dale Walkowicz spoke in favor of German.

Susan Martin pointed out that more students are interested in virtual German compared to Chinese, Japanese and Arabic.

The Board took a brief recess at 10:36 p.m.

The Board met in executive session at 10:40 p.m.

The meeting reconvened at 10:58 p.m.

**ADJOURNMENT**

**ADJOURNMENT**

**MOVED BY** Eddinger and **2<sup>ND</sup> BY** Schubert to adjourn the meeting.

**VOICE VOTE: "YES" - Unanimous - Motion Carried**  
**ABSENT: Stelts**

The meeting was adjourned at 10:59 p.m.

**ATTEST:** \_\_\_\_\_ Board Secretary

Pending Approval